

A Publication of Conexion International Media, Inc.

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ADVERTISEMENT SIZES

Trim size of publication: 8-1/8" x 10-7/8"

Non-Bleed Sizes Width x Height

Full Page	7" x 10"
2/3 Page	4-5/8" x 10"
1/2 Page Horizontal	7" x 4-7/8"
1/3 Page Vertical	2-1/4" x 10"
1/3 Page Square	4-5/8" x 4-7/8"
2-Page Spread	14" x 10"

For Spread Ads (other than center fold) allow 1/2" dead area in the gutter. Headlines that run across the center seam should be split between words not letters.

Bleed Sizes Width x Height

Full Page	8-3/8" x 11-1/8"
2-Page Spread	16-1/2" x 11-1/8"

Add at least 1/8" to trim side for all edges that bleed. If an ad is to bleed, registration marks must be accurately applied. Keep all live matter at least 3/8" from trim edge.

2010 CLOSING DATES

Issue Date	Ad Space	Ad Materials	Special Feature
Feb/Apr	8-Jan	14-Jan	LegalTech New York, ABA TechShow, Chicago.
May/Jul	9-Apr	16-Apr	Focus on International Litigation Support Leadership; Annual Betsy Ann Reynolds Awards
Aug/Oct	12-Jul	19-Jul	ILTA 2010 Conference
Nov/Jan	1-Oct	8-Oct	2011: New horizons for litigation support professionals

Acceptable Materials

Digital material is required. Acceptable file formats are high-resolution PDF (Press Optimized) all fonts embedded. All 4-color images must be CMYK and minimum 300 DPI. **Small text to print in reverse on black, should be on black file only (not 4C).** InDesign files (MAC) may also be provided. Materials submitted in non-standard sizes are subject to rejection or publisher's adjustment.

Shipment of Advertising Materials

Advertising materials should be marked for Production Manager indicating issue date, and may sent to any of the following addresses:

By email: cbuckwalter@litsupporttoday.com

Posted to FTP site: Go to <ftp://64.33.97.152/>. Place file in "incoming" folder. (No logon or password is required). Send brief note to publisher advising when file has been posted (cbuckwalter@litsupporttoday.com).

By USPS, Fedex, DHL, UPS: **Conexion International Media**
Attn: C. Buckwalter, Publisher
1627 Brickell Avenue, Suite 2505
Miami FL 33129-1251
Tel: 305 860-5625